# **Parish of St Giles, Copmanthorpe**

# **Family Worker**

10 hours a week including entitlement to 5 weeks paid leave pro rata plus bank holidays. Remuneration £10.30 per hour. Training will be given as required.

There will be a three-month probationary period, after which the role will be reviewed with the post holder and, if appropriate made permanent.

St Giles’ is committed to the Church of England’s Safer Recruitment practices. An appointment can only be made after a satisfactory Enhanced DBS check. Please note that this role carries an Occupational Requirement under the Equality Act 2010 for the post holder to have a personal commitment to the Christian faith

Based from St Giles’ Church, Copmanthorpe, York, YO23 3ST.

# **Job Description**

**Context**

St Giles’ is a friendly Church of England parish located in a village on the outskirts of York. Its varied forms of worship and its mid-week Come and Play group for parents and toddlers are its particular strengths. We are aware that we have not reached out to the areas of our community where the needs are perhaps the greatest, and we are not engaging with families and young people as well as we could. We see a significant opportunity to grow the Church by addressing these key aspects of our mission by appointing a Family Worker to work alongside the Vicar.

This position is open to both lay and ordained candidates.

**Job purpose**

To help spread the good news of Jesus in the area, by serving the community and stimulating Christian faith, worship and discipleship in new and creative ways, particularly amongst families and young people, and, by doing this, to grow the numbers participating in Christian worship.

In fulfilling this purpose we expect the Family Worker to work closely with the Vicar, the PCC and the whole parish and broader community.

**Key responsibilities**

* Develop and sustain relationships with families across the whole community
* Establish and maintain contact with other organisations and agencies doing similar work
* Listen to the hopes and needs of families in the community and design activities to respond to these
* Design and lead discipleship programmes for families
* Be part of a team leading weekly Sunday worship
* Be involved in baptism services and follow-up for families so they are encouraged and nurtured in faith
* Draw on resources and experience available from the diocese and national organisations in fulfilling the role
* Recruit, train, manage and support volunteers
* Ensure safeguarding procedures are implemented and monitored in conjunction with the Parish Safeguarding Officer

**Accountability and Supervision**

* The role is responsible to the Vicar who will act as Line Manager.
* Supervision will be provided by the line manager, supported by the Church Leadership Team.
* An annual appraisal will be conducted and objectives set. After the first 3 months, an additional appraisal will be conducted by the line manager, or their delegated person.

**Support provided**

* Line management from the Vicar
* Support from Church Leadership Team (CLT)
* Willing and able volunteers from within the Parish
* Independent mentoring
* Paid time to network across the Diocese
* Ongoing training and development opportunities

**Terms of employment**

After 3-month probationary period a one-year contract that will be renewable based on satisfactory performance.

Holidays 5 weeks plus statutory Bank Holidays pro rata.  All reasonable expenses will be fully reimbursed. A budget will be available for resources.

We hope to make this appointment for an expected start date of 1st September 2019.

An offer of employment will only be made:

* subject to permission to work and reside in the United Kingdom; and
* following receipt of two satisfactory references.
* enhanced DBS Clearance

The disclosure of a criminal record will not automatically bar you from appointment.

**To Apply**

Please apply by sending your CV and a letter of application detailing why you think you would be a suitable candidate for this post to the Rev’d Geoff Mumford, The Vicarage, 17 Sutor Close, Copmanthorpe, York, YO23 3TX or by email to [vicar@stgileschurchcopmanthorpe.org](mailto:vicar@stgileschurchcopmanthorpe.org), to arrive no later than 5pm on Monday 10th June 2019 .